

# Information Processing Exercise II

Syllabus Number

POI-102

Compulsory 2  
credit

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## 1. Course Description

In this class, through practical training with a Windows 10-based personal computer, we will learn mainly how to operate spreadsheet software (Microsoft Excel). The goal is to become familiar with the basic ideas of programming through understanding functions, and to be able to extract the required information with graphs or databases. In particular, in operating Excel and understanding functions, it is necessary to surely understand each step. Therefore, writing notes is strongly recommended.