

Data Processing I Spreadsheet Calculation)

(Applied

Syllabus Number

INF-101

Elective

2 credit

ABE, Kenta

1. Course Description

Aim of the course:

The main goal of this course is to learn "organizing, summarizing and visualizing data" through training using Microsoft Excel.

Course Prerequisites:

This course will be more or less demanding the initial level in Microsoft Excel (Computer Literacy 1, Computer Literacy 2).

Grading Policies:

Your overall grade in the class will be decided based on the following: Attitude and usual task in class 60%, Term-end task 40%.

Notice for Students:

This course will be taught in Japanese.