

# Public Speaking II

科目ナンバリング ENG-120

選択必修 1単位

シラバス

## 1. 授業の概要(ねらい)

This English class is taught through a focus on situational speaking. Classes will focus on effectively utilizing a variety of public speaking skills to achieve specific objectives. Students will develop confidence in being able to apply speaking skills and to express themselves in front of groups in English.

This semester will be divided into three complementary activities:

1. Individual Speeches: Each student will create a speech that they will deliver to the class on three occasions - Week 2, Week 7 (Midterm Exam) and Week 14 (Final Exam). The presentation should improve each time as you learn new skills.
2. Practicing Good Public Speaking Techniques (Weeks 3-6)
3. Learning how to Create a Speech by Objective (Weeks 8-13)

## 2. 授業の到達目標

### Assignments

Individual Speech on the Subject of Your Choice (Week 2, Midterm and Final Examinations): Students will work on one specific personal speech throughout the course of the semester. This personal speech should be in English. Therefore, it is important to practice regularly to ensure that you can confidently give your speech without relying heavily on notecards.

Students will first give their speech on Week 2, the second time on Week 7, and the final time on Week 14. Speech presentations given on Weeks 7 and 14 will count as the mid-term and final examinations. Students will be graded on how well they have incorporated and improved upon the public speaking techniques learned throughout the course of the semester.

### Weeks 3-6:

Practicing Good Public Speaking Techniques: This part of the semester we will focus on learning specific public speaking techniques chosen from the list below. Instruction will be structured around small group discussions and peer feedback.

Assignments: At the end of each class students will be shown a video that demonstrates a specific public speaking technique. Each student must prepare by the following week a four minute speech on a subject of your choice that demonstrates effective usage of the specific speaking technique presented the previous week. These speeches may be in Japanese or English.

The following week the class will be divided into small groups of 4-5 students. Students will take turns giving the four minute speech they prepared and practiced to the other students in their assigned group. Students are expected to be active listeners and observers. As such, the students listening will be required write down in the forms provided 2-3 observations and some constructive feedback to the speaker. After all students have presented their speeches, the group will select the speaker that best exemplified the technique assigned for that week. The student chosen will present his/her speech to the entire class.

### Weeks 8-13:

Drafting and Delivering Speeches to Achieve a Specific Objective: Speakers prepare and deliver speeches for many reasons. The objective of some speeches is to inform or to convince the audience of your opinion on a subject. The objective of other speeches maybe to inspire your audience to action. And sometimes speeches are intended simply to entertain. During this part of semester we will focus on how to draft and present speeches to achieve a specific objective. (see a list of speech objectives below). As for Weeks 8-13, students will prepare a speech that focuses on achieving the assigned speech objective. Students will be divided into small groups, listeners will provide feedback to each speaker and the best speaker from each group will present their speech to the entire class.

### Good Public Speaking Techniques:

1. Preparation and practice BEFORE coming to class so your speech is smooth and effective
2. Controlling your nerves so you look calm and confident
3. Speaking clearly so the audience easily understands what you are saying
4. Making good eye contact with everyone in the audience
5. Changing the pace, volume and energy in your voice so the audience stays interested
6. Using effective body language and hand gestures
7. Using props and other visually effectively

### Examples of Speech Objectives:

1. Organize your speech so that it has a strong opening, a well structured middle section and a clear and effective closing
2. Choose your words carefully to precisely and effectively convey your ideas to the audience
3. Informative speech
4. Persuasive speech
5. Inspirational speech
6. Humorous speech

## 3. 成績評価の方法および基準

Homework 30%; Class participation, individual and small group exercises 40%; final presentation 30%

#### 4. 教科書・参考文献

教科書  
TBD

#### 5. 準備学修の内容

Practice and review every time. Understanding and internalizing material learned.

#### 6. その他履修上の注意事項

Students are expected to be active in class, prepare speeches outside of class, and voice opinions in class. Homework is a must. Coming to class is a must. Participation and willingness to speak in front of your classmates is a must. Dictionaries and notebooks are musts. A strict attendance policy will be observed.

Presenting someone else's ideas as your own, either verbatim or recast in your own words – is a serious academic offense with serious consequences. Please familiarize yourself with the discussion of plagiarism in our campus policies.

#### 7. 授業内容

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| 【第1回】  | Sept. 30, 2021<br>Orientation (30 min.)<br>Goals & objectives (15-20 min.)<br>Review speaking techniques (20 min.)<br>Speech examples (15-20 min.) |
| 【第2回】  | Oct. 7, 2021<br>Speech Presentations #1  |
| 【第3回】  | Oct. 14, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)   |
| 【第4回】  | Speech Skill/Objective: Eye contact<br>Oct. 21, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)  |
| 【第5回】  | Speech Skill/Objective: Voice<br>Oct. 28, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)        |
| 【第6回】  | Speech Skill/Objective: Body language<br>Nov. 4, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.) |
| 【第7回】  | Speech Skill/Objective: Props<br>Nov. 11, 2021<br>Speech Presentations #2  |
| 【第8回】  | Nov. 18, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)   |
| 【第9回】  | Speech Skill/Objective: Organization<br>Nov. 25, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.) |
| 【第10回】 | Speech Skill/Objective: Word usage<br>Dec. 2, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)    |
| 【第11回】 | Speech Skill/Objective: Informative<br>Dec. 9, 2021<br>Group speeches (40 min.)<br>Class presentations (20 min.)<br>Speech examples (15-20 min.)   |
|        | Speech Skill/Objective: Humor  |

- 【第12回】 Dec. 16, 2021  
Group speeches (40 min.)  
Class presentations (20 min.)  
Speech examples (15-20 min.)
- Speech Skill/Objective: Persuasive
- 【第13回】 Dec. 23, 2021  
Group speeches (40 min.)  
Class presentations (20 min.)
- Speech Skill/Objective: Inspirational
- 【第14回】 Jan. 6, 2022  
Speech Presentations #3
- 【第15回】 Review