

English4

Syllabus Number 0A214
Communication Subjects
Requisites 1
credit

ICHINOHE KATSUO

1. Course Description

This class is designed to achieve Educational Goals 1, 2, and 3 of the General Basic Subjects. Using TOEIC teaching materials, we offer classes to improve reading, listening and writing skills and acquire practical English skills.

2. Course Objectives

The goal is to improve overall English ability and improve practical operational ability.

3. Grading Policy

Preparation tests, Assignments, Participation (70%), and the Mid-term and the End-of-term Examinations (30%)

4. Textbook and Reference

Textbook

Naoyuki Bamba, Katuaki Oyama SCORE BOOSTER FOR THE TOEIC L&R TEST INTERMEDIATE
Kinsei-do ISBN 9784764740907

5. Requirements(Assignments)

Please be sure to prepare. For important English words and expressions, carefully look up not only their meaning but also their pronunciation. For measuring of your preparation, you have to take tests on the LMS before the class begins. During the class, you study using CheckLink, a web-based learning support system offered by the publisher. For information on how to use CheckLink, see instructions given later on the LMS.

6. Note

Classes will follow the order in the textbook. If there is any change of the order, advance notice will be provided in class. Dictionaries are very useful and students should use them.

7. Schedule

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| [1] | Overview of Course |
| [2] | Unit 1 Travel |
| [3] | Unit 2 Dining Out |
| [4] | Unit 3 Media |
| [5] | Unit 4 Entertainment |
| [6] | Unit 5 Purchasing |
| [7] | Unit 6 Clients |
| [8] | Unit 7 Recruiting |
| [9] | Mid-term exam |
| [10] | Unit 8 Personnel |
| [11] | Unit 9 Advertising |
| [12] | Unit 10 Meeting |
| [13] | Unit 11 Finance |
| [14] | Unit 12 Office |
| [15] | End-of-term exam |